

Flight Operations Manual

REV: 18

Date: 8/20/03

4.30.2 Absence From The Cockpit

All flight crewmembers shall remain at their duty stations during takeoff, landing and while enroute except when the absence of one flight deck crewmember is necessary for:

- The performance of duties in connection with the operation of the aircraft; or
- Physiological needs.

Any absence from the flight deck will be for the minimum amount of time required.

Prior to a crewmember leaving the cockpit, they will advise the remaining pilot of any special conditions that may require special attention during their absence, i.e., fuel balancing, single pack operation, etc. for conduct of the flight in the crew member's absence.

In special or unusual circumstances (e.g. cabin fire, unruly passenger) the Captain must weigh the risk of sending a crewmember to the cabin against alternatives such as an expedited or unscheduled landing. In any event, the Captain must keep the other crewmember/s advised of his plan of action.

NOTE: If directed to line up and hold, strobes will be turned on when entering the runway and landing lights turned on when takeoff clearance is received.

- Taxi/recognition and ice lights on for all operations below 10,000 feet as long as their use does not create a distraction for the crew.
- Strobe lights are used for all flight operations as long as their use does not create a distraction for the crew.